

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

JULY 26, 2010
8:30 a.m.
City Hall Council Chambers

Members present were Sana G. Booker, Jonathan C. Speaker [who arrived at 8:42 a.m.], Elizabeth M. Stull, and Mayor John R. Dennis, who presided. Member Bradley W. Marley was absent.

1. APPROVAL OF MINUTES

a. July 19, 2010, Meeting

Ms. Booker moved to accept the minutes of the July 19, 2010, Board of Works meeting. Ms. Stull seconded the motion. The motion was adopted.

2. NEW BUSINESS

a. SRF Payment Request and Related Listing – WWTU

i. Payment Request No. 112 – \$16,243 to Greeley and Hansen for Design Services – Western Sanitary Sewer Interceptor-Division IV Project

Wastewater Utility Director Henderson requested approval of SRF Payment Request No. 112. Drawings for Division IV of the Western Sanitary Sewer Interceptor Project have been received, and discussions are ongoing with INDOT.

Ms. Stull moved that SRF Payment Request No. 112 be approved. Ms. Booker seconded the motion. The motion was adopted.

ii. WWTU Project Payment Listing

There were no comments or questions on the listing.

b. Maintenance Agreement Renewal: Wycom Systems, Inc. - \$321.30 for 2010-2011 Coverage – Clerk-Treasurer

Clerk-Treasurer Rhodes asked for Board approval for the renewal of the maintenance agreement for the check signer. The price has not changed for several years.

Ms. Booker moved that the request be approved. Ms. Stull seconded the motion. The motion was adopted.

c. 2011 WWTU Salary Schedule - WWTU

Wastewater Utility Director Henderson presented the 2011 Wastewater Treatment Utility Salary Schedule, noting that the minimums and maximums reflect the \$500 increase, as proposed. Everything else is the same as the 2009 and 2010 salary schedules.

Mayor Dennis asked if staffing levels are still the same. Wastewater Utility Director Henderson responded there is one open position, which will be filled; that position is the administrative assistant vacancy, from which Ms. Betty Maxwell retired on June 30.

Ms. Stull moved that the 2011 WWTU Salary Schedule be approved. Ms. Booker seconded the motion. The motion was adopted.

d. Claims

- i. AP Docket \$317,761.72
- ii. AP Docket 35,016.77

Ms. Booker moved that the claims be approved. Ms. Stull seconded the motion.

Questions raised about individual claims by the Board were answered by department heads and Clerk-Treasurer Rhodes. The motion to approve claims passed by voice vote.

e. Informational Items

- i. Project Payment Listing – Engineering
There were no comments or questions on the listing.

f. Other Items

- i. City Engineer Buck announced that asphalt-paving work on Cumberland Avenue started on Friday. In preparation for the opening of that roadway, the Engineering page on the City website has more information on roundabouts. Mr. Buck distributed a handout about this specific roundabout, and explained that a video clip will also be available on the website. The opening of the road will probably be on a Sunday in the next two or three weeks.

- ii. Street Superintendent Downey reported that his department picked up brush last week, from the storm the weekend before. In a normal week, the department will pick up about 25 tons of brush in approximately 96 hours; last week the total was 223 tons in 588.5 hours, about \$14,000 in labor. In a normal month, the fee to Soilmaker is \$1,200; an additional \$2,000 will be added to the July fee, as the brush was above the contract volume. However, the avoided tip fee, since everything was composted and recycled, was \$8,023. He distributed photos of some of the damage.

Mayor Dennis expressed appreciation for the Street Department crews and their efforts at the storm cleanup. They did not just pick up the big pieces of brush, but they cleaned up the fallen leaves and debris, working early and late to get the job done.

Mr. Downey announced that there is a broken catch basin in the middle of the intersection of State Street and Andrew Place. The street will probably be closed for about eight hours tomorrow, so that the repair can be made.

- iii. Wastewater Utility Director Henderson encouraged people to watch “Drop by Drop,” a documentary about water quality and wastewater issues, which will be shown on WFYI, a PBS station, this month. The schedule is on the WFYI website, wfyi.org.

- iv. Councilor Burch announced that the Pre-Council meeting would be held at 4:30 p.m. on Thursday, July 29, in the City Hall Lower Level Conference Room.

3. **ADJOURNMENT**

There being no further business to come before the Board, Ms. Stull moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.